

PARKING POLICY

The purpose of the parking policy is to establish an orderly fair and efficient system of parking for co-op members and guests.

The Maintenance Committee is responsible for overseeing the administration of the policy, to deal with member requests made under the policy and to recommend revisions as necessary.

The Co-ordinator is designated by the board of directors to administer the parking policy.

1.01 Co-op Underground Parking

- 1.01 In order to park in the underground parking, a copy of the ownership must be provided to the office when requesting the authorized parking tag.
- 1.02 The charge for underground parking shall be **\$40.00/month per space**.
- 1.03 Members will be allocated one parking space, per vehicle. Parking spaces cannot be shared between more than one vehicles.
- 1.04 Parking spaces may not be sublet.
- 1.05 All vehicles must be roadworthy and have valid license plates. Parking is for motorcycles, cars, vans, small trucks (1 ton or less) and small boats only.
- 1.06 All vehicles parked in the Co-op underground parking areas must display the co-op parking sticker and the co-op parking sticker must be firmly affixed to the bottom left, driver's side of the front windshield of member's vehicle.
- 1.07 Members are responsible for any damage to the road surface caused by their vehicle.
- 1.08 Members are not authorized to park in visitors' parking.
- 1.09 Vehicles parked in unauthorized areas will be tagged and/or towed away at owner's expense.
- 1.10 Members are expected to observe common courtesy toward their neighbours by parking in their spot(s) correctly. Member must be cautious when entering or exiting the underground.
- 1.11 The Co-op will be responsible for the maintenance, repair and regular cleaning of parking areas. Members, however, are expected to co-operate in keeping the parking areas tidy.

- 1.12 All visitors must be accompanied by a member when in B-1 or B-2.
- 1.13 Members may not store anything in a parking space i.e. snow tires, old batteries etc.
- 1.14 No mechanical work or automotive repairs other than light repair or routine maintenance shall be carried out in the parking areas. No oil or coolant changes and **no gasoline whatsoever**. Repairs or maintenance such as plugs, ignition, wipers, air filter, lights are allowed. If any member is not sure, they must contact the maintenance committee for details.
- 1.15 All parking spaces will be numbered.
- 1.16 Members, visitors and employees are required to respect speed limit signs posted (10 km/h) on co-op property.
- 1.17 A member parking in a space not allocated to them will be given 1 written warning, then tagged and towed at the owner's expense.

2.00 Fire Access Routes

- 2.01 Any vehicle found in a fire route/fire hydrant area will be towed at owner's expense.

3.00 More than One Vehicle Policy

- 3.01 If a member requires more than one parking space they are to request a second space in writing.
- 3.02 All members will be assigned 2nd spaces before requests for third or more spaces are considered.
- 3.03 The member taking an additional parking space takes it on the agreement that it will be a temporary arrangement. A unit with two parking spots must relinquish their second spot when a unit without any spots requires one and there are no vacant spots.

4.00 Visitor Parking

- 4.01 Visitors must park in visitor parking spaces.
- 4.02 Visitors are allowed to call in to the permit line, however if the calls per Calendar month exceed 5 days, the member must register the visitor as a guest and pay the required fee, including the 5 days already used.
- 4.03 A paid visitor parking permit must be obtained from the co-op office for visitors staying one week or more.

- 4.04 All visitors must park in visitors' parking.
- 4.05 The fee for visitors' parking is \$12.50 per week or \$50.00 per month.
- 4.06 Abuse of the parking permit line will result in parking fees being backcharged to the member's unit and the vehicle will be ticketed.
- 4.07 Members are responsible for informing the visitors of this policy.

Adopted by the Board of Directors

Date: _____

President _____

Secretary _____

Adopted by the General Membership on March 28, 2012